

**NORTHGATE SCHOOL DISTRICT  
BOARD MEETING AGENDA  
Monday, June 20, 2022 - 6:30 p.m.  
Administrative Ctr. Boardroom**

- I. WELCOME, ROLL CALL AND PLEDGE TO THE FLAG**
- II. APPROVAL OF MINUTES FROM THE MAY 9, 2022 COMMITTEE OF THE WHOLE MEETING, THE MAY 11, 2022 SPECIAL BOARD MEETING, AND THE MAY 16, 2022 REGULAR BOARD MEETING**
- III. ITEM TO BE ADDED - Mr. Rajakovic**
- A. STUDENT ACTIVITIES / ATHLETICS COMMITTEE**
- 1. Add Item to the Agenda - Supplemental** Motion
- It is recommended the Board approve that an item be added to the agenda under VI.C.5. as follows: It is recommended the Board approve the Fall 2022-23 season athletic supplemental contract listed below, contingent upon submission of acceptable clearances:
- | <u>Name</u>         | <u>Position</u>           | <u>Amount</u> |
|---------------------|---------------------------|---------------|
| Courtney Stephenson | M.S. Cheerleading Sponsor | \$1,500       |
- IV. VISITORS' COMMENTARY** (Visitors: Please state your name and address; please limit your remarks to three (3) minutes or less. Please summarize your comments during this Visitors' Commentary time. Once the Board begins the "Items for Action" part of the Agenda, only comments sought by the Board will be recognized.)
- V. TREASURER'S REPORT - May 2022 - Addendum I - Mrs. Robinson** Motion

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**VI. ITEMS FOR ACTION**

**A. BUILDINGS AND GROUNDS COMMITTEE**

**1. Use of Facility Requests - Mr. O'Keefe** Motion

It is recommended the Board approve the following use of facility requests as listed below, contingent on proof of proper insurance coverage and a mutual hold harmless agreement.

**a. Girls' Basketball Boosters**

The Northgate Girls' Basketball Boosters to use the Middle/High School for a craft/vendor show.

Dates/Times: Nov. 4, 2022 (3:30 to 5:30 p.m.) (Friday)

Nov. 5, 2022 (7:00 a.m. to 4:00 p.m.) (Saturday)

**b. Battle Bots IQ Camp**

Battle Bots IQ Camp at the Middle/High School (free for Northgate students)

Dates/Times: Aug. 1 - 4, 2022 (9:00 a.m. to 3:00 p.m.)  
(Monday - Thursday)

**2. Pittsburgh Spirit** Motion

It is recommended the Board approve a four-year agreement with the Pittsburgh Spirit to use athletic facilities at Northgate for games and practices (softball field and batting cages) at \$50 an hour, contingent upon availability, proper insurance coverage, and agreeing to a mutual hold harmless agreement. The term of this agreement shall be July 1, 2022 and continuing through June 30, 2026.

**3. Key - Ms. Eames** Motion

It is recommended the Board approve issuing a master key to the Athletic Director, Keino Fitzpatrick.

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**4. Purchase Dishwasher - Mr. Mehlo** Motion

It is recommended that the Board approve the purchase and installation of a Hobart CLPS86EN-BAS+BUILDUP Conveyor Dishwasher from Alto-Hartley, Inc. under the KPN Cooperative Contract Bid at the cost of \$96,790.00 to be paid for from Food Service funds pending approval from the PDE Department of Food and Nutrition.

**B. EDUCATION COMMITTEE**

**1. MOU - Student Library Cards - Dr. Smithey** Motion

It is recommended the Board approve an MOU with Avalon Library and Andrew Bayne Memorial Library for the District to participate in a district-wide library card program, at no cost to the District.

**2. Waterfront Learning - Mrs. Patalano** Motion

It is recommended the Board approve the standard annual partnership agreement with Waterfront Learning. This establishes costs and procedures for the year. This comes at no cost unless the district contracts services.

**3. Summer School - Ms. Eames** Motion

It is recommended that the Board approve Robb Craycraft and Mike Bichko as summer school instructors for an amount not to exceed \$2,000.

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**C. STUDENT ACTIVITIES / ATHLETIC COMMITTEE**

**1. MOU Carnegie Mellon / Arts Greenhouse - Mrs. Robinson Motion**

It is recommended the Board approve a Memorandum of Understanding (MOU) with Carnegie Mellon University (Arts Greenhouse) for after-school programming for the 2022-23 school year at no cost to the District.

**2. STEM Coding LAB MOU Motion**

It is recommended that the Board approve a Memorandum of Understanding (MOU) with STEM Coding Lab to deliver an after-school computer science program at no cost to the District.

**3. Volunteer Coach Motion**

It is recommended the Board approve Ryan Long as a volunteer football coach, contingent upon submission of acceptable clearances.

**4. Supplementals - Ms. Eames Motion**

It is recommended the Board approve the Fall 2022-23 season athletic supplemental contracts listed below, contingent upon submission of acceptable clearances:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Cole Chaffee	Asst. Volleyball Coach	\$2,500
Tiana Morgan	M.S. Girls' Basketball Coach	\$3,500

**5. Supplemental - Mrs. Patalano Motion**

It is recommended the Board approve the Fall 2022-23 season athletic supplemental contract listed below, contingent upon submission of acceptable clearances:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Courtney Stephenson	M.S. Cheerleading Sponsor	\$1,500

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**D. FINANCE COMMITTEE**

**1. Bill List and Tax Refunds - Mrs. Robinson** Motion

It is recommended the Board ratify the May 2022 Bill List found in Addendum II and approve the Tax Refunds found in Addendum III.

**2. Final General Fund Budget** Motion

It is recommended the Board approve the Final General Fund Budget for the 2022-23 school year with expenditures in the amount of \$29,338,438 at a tax rate of 27.32 mils. See Addendum IV.

**3. Real Estate Duplicates - Mr. O'Keefe** Motion

It is recommended the Board approve the Real Estate Duplicates, which are the county's certified assessments for the 2022-23 fiscal year for all properties within the boroughs on which the tax collectors will base the annual real estate tax bills. The amounts charged to the Avalon and Bellevue Tax Collectors will be as follows:

	<u>AVALON</u>	<u>BELLEVUE</u>
Total Assessed Value	\$189,074,080	\$321,274,713
Amount Charged	\$5,165,504	\$8,777,225

**4. General Insurance** Motion

It is recommended that the Board approve the purchase of the following insurance policies for the 2022-23 fiscal year at the costs shown below, all from CM Regent Insurance Company except the cyber insurance policy, which is from Travelers Insurance:

- a. Property insurance: \$36,186
- b. Equipment breakdown coverage/Boiler: \$4,695
- c. General liability with law & violent incident coverage: \$12,603
- d. Commercial crime policy: \$525
- e. Commercial auto policy: \$2,345
- f. Educators' legal liability coverage: \$16,238
- g. Excess liability coverage: \$5,685
- h. Cyber insurance: \$12,844

Total: \$91,121

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**5. Workers Compensations - Mrs. King** Motion

It is recommended that the Board approve the purchase of a Workers' Compensation Insurance policy with UPMC Work Partners at a cost of \$55,274.

**6. Appointment of Real Estate Tax Collector- Avalon** Motion

It is recommended the Board approve Resolution 06-22-01 appointing Laureen Dowd as tax collector for Northgate School District for Avalon properties until December 31, 2023, and approving Jordan Tax Service, Inc. as Deputy Tax Collector for Mrs. Dowd. This is due to a vacancy in the position as no one was elected at the last municipal election. (See Addendum V.)

**7. Activities Report - Mr. Mehlo** Motion

It is recommended that the Board approve the Activities & Athletic Accounts report for the quarter ending 6/30/22. (See Addendum VI.)

**8. Homestead/Farmstead** Motion

It is recommended the Board approve Resolution 06-22-02 authorizing the District to reduce Homestead property taxes by an amount of \$880,024 to be received from the Commonwealth from gaming funds under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayers Relief Act (Act 1 of 2006). (See Addendum VII.) If subsequent to the adoption of this Resolution the Pennsylvania Department of Education notifies the School District that for the 2022-23 fiscal year it will receive a different Property Tax Reduction Allocation pursuant to the Taxpayer Relief Act (Act 1 of 2006) and/or any amendments thereto, then the maximum real estate assessed value reduction for the homestead and farmstead exclusions will be based upon the subsequently issued aggregate amount available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2022, utilizing the above calculations.

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**E. POLICIES - Mr. O'Keefe**

**1. 2nd & Final Reading**

Motion

It is recommended the Board approve the 2nd and final reading of the following policies:

610 (rev) - Purchases Subject to Bid/Quotation  
611 (rev) - Purchases Budgeted

**F. ADMINISTRATION - Mr. Rajakovic**

**1. Grants**

Motion

It is recommended the Board approve submission of the following grants:

Title I  
Title IIA  
Title III  
Title IV  
Ready to Learn Grant  
IDEA  
Select Teacher & Administrator Grants  
Pre-K Counts  
Safe Schools  
ESSER

**2. School Doctor**

Motion

It is recommended the Board appoint Dr. Edward Snell as a school doctor for the mandated school physicals at \$100 per hour.

**3. Precision HR**

Motion

It is recommended the Board approve to extend the contract with Precision HR Solutions, Inc. to provide substitute nurses and substitute custodians to the Northgate School District effective July 1, 2022, with the option to extend an additional two years.

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**4. ESY** Motion

It is recommended the Board approve Linda Haag as Extended School Year Teacher Assistant during the summer of 2022 for Camp AIM ESY, as recommended by the Superintendent.

**5. ESS Amendment to Substitute Contract** Motion

It is recommended the Board approve an amendment to the ESS contract (substitute teacher contract) to change the long-term substitute pay rate to \$72.50 for half-day and \$145.00 for a full-day effective August 22, 2022.

**6. Salaries for Central Office** Motion

It is recommended the Board approve an increase of \$1,700 in the salaries for the Central Office (Confidential Secretary) and Business Office (Payroll and Accounts Payable) for the 2022-23 school year.

**7. Hiring of School Nurse** Motion

It is recommended the Board approve the hiring of Michelle Watkins as School Nurse at the Middle/High School, Step 1, effective the 2022-23 school year, as recommended by the Superintendent, contingent upon submission of acceptable clearances.

**8. AIU Transition MOU** Motion

It is recommended the Board approve a Memorandum of Understanding (MOU) with the Allegheny Intermediate Unit (AIU) Head Start and Pre-K Counts Programs, in participation with the Trying Together and United Way, to support best practices in transition to kindergarten. This MOU fulfills the Hi5! requirements for kindergarten transition.

**9. Secretary** Motion

It is recommended the Board approve Danielle DiDomenico as a ten-month, full-time secretary at Avalon Elementary School, as recommended by the Superintendent, contingent upon submission of acceptable clearances. Effective date to be determined.



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**10. Teacher Assistants**

Motion

**a. Part-time Teacher Assistants**

It is recommended the Board approve Lorynn Watt and Ashley Mohr as part-time teacher assistants, as recommended by the Superintendent, upon submission of acceptable clearances.

**b. ESY**

It is further recommended that the Board approve Lorynn Watt as an Extended School Year (ESY) Teacher Assistant during the summer of 2022, as recommended by the Superintendent.

**VII. ITEMS FOR INFORMATION**

**A. LEGISLATIVE REPORT - Mr. O'Keefe**

**B. A.W. BEATTIE CAREER CENTER REPORT - Mr. O'Keefe / Mrs. King**

**VIII. OLD BUSINESS / NEW BUSINESS - Mr. O'Keefe**

**A. PSBA Delegates**

Motion

It is recommended that the Board appoint \_\_\_\_\_ and \_\_\_\_\_ as Northgate's two voting delegates to the November 5, 2022 PSBA Delegate Assembly. (This will be a hybrid event with delegates being able to choose attending via zoom or in-person in Mechanicsburg, PA for the 1st 120 delegates to choose the in-person option.)

**B. PASA-PSBA School Leadership Conference**

Motion

It is recommended the Board approve the attendance of any interested Board Member at the PASA-PSBA School Leadership Conference in the Poconos, PA October 31 - November 1, 2022.

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- IX. VISITORS' COMMENTARY** (Subject to time limitation or postponement at the board's discretion.) (Visitors: Please state your name and address; please limit your remarks to two (2) minutes or less. Please summarize your comments during this Visitors' Commentary time.)

**X. DATES TO REMEMBER**

Monday, August 1, 2022	6:00 p.m.	Finance Comm. Mtg. Administrative Center Boardroom
Monday, August 1, 2022	7:30 p.m.	Buildings & Grounds Comm. Mtg. Administrative Center Boardroom
Monday, August 8, 2022	5:30 p.m.	Student Activities/ Athletic Comm. Mtg. Administrative Center Boardroom
Monday, August 8, 2022	6:30 p.m.	Education Comm. Mtg. Administrative Center Boardroom
Monday, August 8, 2022	7:30 p.m.	Committee of the Whole Mtg. Administrative Center Boardroom
Monday, August 15, 2022	6:30 p.m.	Board Meeting Administrative Center Boardroom

**XI. ADJOURNMENT**