

## Northgate School District

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| Book         | Policy Manual                               |
| Section      | 200 Pupils                                  |
| Title        | Copy of Eligibility of Nonresident Students |
| Code         | 202   |
| Status       | First Reading                               |
| Adopted      | September 15, 2008                          |
| Last Revised | February 20, 2017                           |

### **Purpose**

The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.[\[1\]](#)[\[2\]](#)[\[3\]](#)

### **Authority**

The Board may permit the admission of nonresident students in accordance with the terms of this policy.[\[4\]](#)[\[5\]](#)[\[6\]](#)

### **Children Residing With Adult Other Than Natural Parent**

When a resident of the Northgate School District keeps in his/her home a child of school age, not his/her own, supporting the child gratis as if the child were his/her own, such child shall be entitled to all free school privileges accorded to resident school children of the district, provided that the conditions set forth in this policy are fulfilled.

Before a student residing with an adult other than his/her natural parent(s) is accepted for enrollment in the district, the Board shall require the resident to provide either:

\*Appropriate legal documentation showing dependency or guardianship

\*A section 1302 affidavit from the resident which indicates the following:

1. The affiant is a resident of the school district.
2. The resident is supporting the child gratis and receives no personal compensation or gain for keeping the child (Supplemental Security Income (SSI), Transitional Assistance for Needy Families (TANF), pre-adoptive or adoptive support, and other similar type of support are not considered as compensation).
3. The child is living with the resident continuously and not just for the school year.
4. The resident will accept all responsibilities relating to the child's schooling. (The resident assumes responsibility for the child in educational matters and assumes all personal obligations for the child relative to school requirements including the provision of required immunizations, uniforms, fees/fines, citations/fines for truancy, attending parent-teacher conferences, attending disciplinary meetings and hearings, and fulfilling any special education requirements).

The Section 1302 affidavit must be completed and notarized. It must be submitted to the Registration Officer or other person as may be designated by the Superintendent.

The notarized 1302 affidavit will expire on the last day of the school year or when the child's school district residence is interrupted. A new affidavit will be required for each time either takes place.

### Proof of Continuous Support of Student

The resident who submits the notarized 1302 affidavit will also be required to produce documentation of proof of their continuous financial support of the nonresident student. The Northgate School District may require more than one (1) document to be furnished. Acceptable documentation includes the following:

- Copy of completed IRS form transferring tax exemption of child to resident.
- Copy of federal or state tax form which lists child as a dependent of resident.
- Copy of completed county form transferring child support payments to resident.
- Copy of completed state form notifying the Department of Welfare of child's new residence.
- Copy of lease/rental agreement identifying the child as a tenant.

In any and all questions of validity of application or accuracy of sworn and notarized affidavits, the school district's home and school visitor shall be assigned to validate such documents.

In the event that a student enrolls in the district and his or her residence is found to be fraudulent, the Northgate School District will terminate enrollment and the parent(s)/guardian(s) will be assessed tuition for the period of time that the student was illegally enrolled, based upon the number of days the student attended illegally and the Pennsylvania Department of Education's determined tuition rate.

### Residents of Institutions

A child who is living in or assigned to a facility or institution for the care or training of children that is located within this district is not a legal resident of the district by such placement; but s/he shall be admitted to district schools, and a charge shall be made for tuition in accordance with statute. [\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

### Nonresident Senior Students

The Northgate School District may, in its sole discretion, permit the attendance of nonresident students who were formerly residents of the district in order to complete their senior year of education and graduate, either with or without payment of tuition, in the district's sole discretion, if and only in the event that the following conditions are met and satisfied:

- The student's parent(s)/guardian(s) have maintained legal residence in the district and the student has completed his/her junior year (grade 11) prior to the move.
- The parent(s)/guardian(s) of such child have declared in writing that the child will be fully supported by them continuously throughout the remainder of the child's senior year of education and graduation, and that the parent(s)/guardian(s) will continue to assume all personal obligations for the child relative to school requirements.
- The student does not fall below the required number of credits to receive a diploma (summer school credits may not be factored into the total number of credits).
- While enrolled as a nonresident student, the student may not violate the district's attendance policy or be chronically tardy.
- The student adheres to the district's discipline policy and does not take any action that results in suspension.

- The district and the parent(s)/guardian(s) of such child agree in writing that the district reserves the right to attach further terms and conditions as it may determine to be reasonably warranted to effect the purpose of this policy.
- The parent(s)/guardian(s) agree that they shall be solely responsible for the transportation and other normal student activity fees which are usually required.

Failure to adhere to the above guidelines shall result in the student being dropped from the district's rolls as a nonresident. Upon attaining nonresident status, the student and parent(s)/guardian(s) will be required to sign an agreement stating their acceptance of the district's conditions.

Pursuant to this policy the district shall:

1. Admit such students only on proper application and submission of required documentation by the parent/guardian.
2. Verify claims of residency.
3. Not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or handicap/disability.
4. Deny admission where the educational facilities or program maintained for district students is inadequate to meet the needs of the applicant.

### **Students Experiencing Educational Instability**

**The district shall immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation. [\[13\]](#)[21]**